

CUSTOM INDESIGN TRAINING FOR QUARK USERS

SESSION TWO: Beyond QuarkXPress

The goal of this session is to help participants use the powerful advanced features of InDesign to take page design and production far beyond what they have been doing with QuarkXPress.

Transparency

- Recognizing the five operations that create transparent objects
- Importing objects that contain transparency
- Adjusting the transparency of objects in InDesign
- Creating drop shadows and feathered edges
- "Ghosting" a region on a photograph
- Successfully printing files that contain transparency
- Creating special effects with transparency

Tables

- The 4 ways to create a table
- Importing tables from Word and Excel
- Editing tables
- Navigating through tables
- Table selection tips
- Placing graphics in table cells
- Using tables for forms, grids, and other unconventional uses

Advanced typography

- Understanding InDesign's "paragraph composer" for high quality justification
- Understanding when to use Optical Kerning
- Using OpenType typography options such as old style numerals, fractions, and swash characters
- Using "Keep" options to control page and column breaks
- Creating "In Line" graphics
- Fine tuning hyphenation and justification settings
- Using optical margin alignment and hanging punctuation
- Using the eyedropper tool for text formatting
- Designing with baseline grids
- Automatically changing character case
- Creating type on a curved path
- Checking spelling in multiple languages

Advanced graphics

- Creating complex effects with nested graphics frames
- Importing vector graphics as editable outlines
- Drawing and editing Bezier curves
- How to avoid clipping paths entirely
- Using the eyedropper to sample colors

Long document topics

- Understanding the Automatic Layout Adjustment feature
- Creating automatic section heads and footers
- Creating an automatic Table of Contents
- Assembling "book" documents from multiple shorter documents
- Creating Hyperlinks

Scripting

- Understanding and using InDesign's built-in scripting system
- Where to find and how to use scripts created by others

Call today to have this seminar customized for your needs, presented at your office!

Typically presented in one four-hour session. Adaptable for either small group hands-on training or large group seminar-style instruction. Comprehensive handouts are included.



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